



HIGHWAYS ADVISORY COMMITTEE

Date 17 September 2013

REPORT

Subject Heading:

South Street – proposed change of Disc
Parking bays to Pay and Display parking
bays

Report Author and contact details:

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The subject matter of this report deals with the following Council Objectives

Clean, safe and green borough	<input checked="" type="checkbox"/>
Excellence in education and learning	<input type="checkbox"/>
Opportunities for all through economic, social and cultural activity	<input checked="" type="checkbox"/>
Value and enhance the life of every individual	<input checked="" type="checkbox"/>
High customer satisfaction and a stable council tax	<input type="checkbox"/>

SUMMARY

This report outlines the responses received to the advertised proposals to change the existing Disc parking restriction, in the lay-by and outside the shops in South Street, Romford, to a Pay and Display parking bays.

RECOMMENDATIONS

1. **That the Committee having considered the representations made recommends to the Cabinet Member for Community Empowerment that:**
 - A. The proposals to change the existing Disc Parking restrictions in the lay-by area and outside the shops in South Street to a Pay and Display parking bays, operational 8.30am – 6.30pm Mon – Sat inclusive, with a maximum stay period of 2 hours, with no return to the bay within 2 hours, be implemented as advertised **or**
 - B. The proposals to change the existing Disc Parking restrictions in the lay-by area and outside the shops in South Street to a Pay and Display parking bays, operational 8.30am – 6.30pm Mon – Sat inclusive, with a maximum stay period of 3 hours, with no return to the bay within 2 hours, be implemented
 - C. The effect of the scheme be monitored
 - D. Members note that the estimated cost to install the proposed Pay & Display machine as set out in this report is £3,500. The intention is to finance this from a separate capital allocation. The estimated cost of the rest of this scheme as set out in this report is £1,500 including advertising costs. These costs can be funded from the 2013/14 Minor Parking Schemes budget.

REPORT DETAIL

1.0 Background

Following a request from a StreetCare Officer for changes to the Disc Parking restrictions in South Street to Pay and Display, a request was approved in principle by this Committee in April 2013.

2.0 Proposed Scheme

2.1 **South Street** - Plan Ref: South Street

2.2 The scheme is within the Romford Town Ward

2.3 The request was put forward to help with parking provision for local businesses, as it is now generally considered that the provision of Pay & Display parking bays is more user friendly and accessible to the public, than the Disc parking scheme, which is gradually being phased out due to popular demand.

- 2.4 The formal proposals are to change the existing Disc Parking restriction, operational from 8am to 6.30pm Mon – Sat, with a maximum stay period of 1 hour, with no return to the bay within 2 hours, to a Pay & Display parking bay, operational 8.30am – 6.30pm Mon – Sat inclusive, with a maximum stay period of 2 hours, with no return to the bay within 2 hours.
- 2.5 These proposals were subsequently designed and publicly advertised. A copy of the plan outlining the proposals is appended to this report as Appendix A. All those perceived to be affected by the proposals were advised of them by a letter and copy of the plan appended to this report.
- 2.6 This report looks at the responses received to the advertised proposals and along with staff comments, recommends a further course of action.
- 2.7 Although the proposals were advertised with a 2 hour maximum stay period on the bays, in order to fall in line with the harmonisation of the Pay and Display scheme the Committee should approve an increase of the maximum stay period to 3 hours.

3.0 Outcome of Public Consultation

- 3.1 On 2nd August 2013, residents and businesses in the area, who were perceived to be affected by the proposals, were advised of them by letter and plan. Eighteen statutory bodies were also consulted and site notices were placed at the location.

4.0 Responses

- 4.1 During the statutory consultation period there was one response received to the proposals, from a representative of a business, who stated that they were in favour of the proposals.

5.0 Staff Comments

As there was only one response to the proposals and that was in favour of them, it is considered that the proposals were well received, so they should be implemented as advertised.

IMPLICATIONS AND RISKS

Financial Implications and Risks

This report is asking HAC to recommend to Lead Member the implementation of the above scheme.

The estimated cost to install the proposed Pay & Display machine as set out in this report is £3,500. The intention is to finance this from a separate capital allocation.

The estimated cost of implementing the proposals as described above and shown on the attached plan is £1,500 including advertising costs but excluding the installation of Pay and Display machine. These costs can be funded from the 2013/14 Minor Parking Schemes budget.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions are to be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Total costs will need to be contained within the specified budgets.

Legal Implications and Risks

Legal resources will be required to give effect to the proposals.

HR Implications and Risks

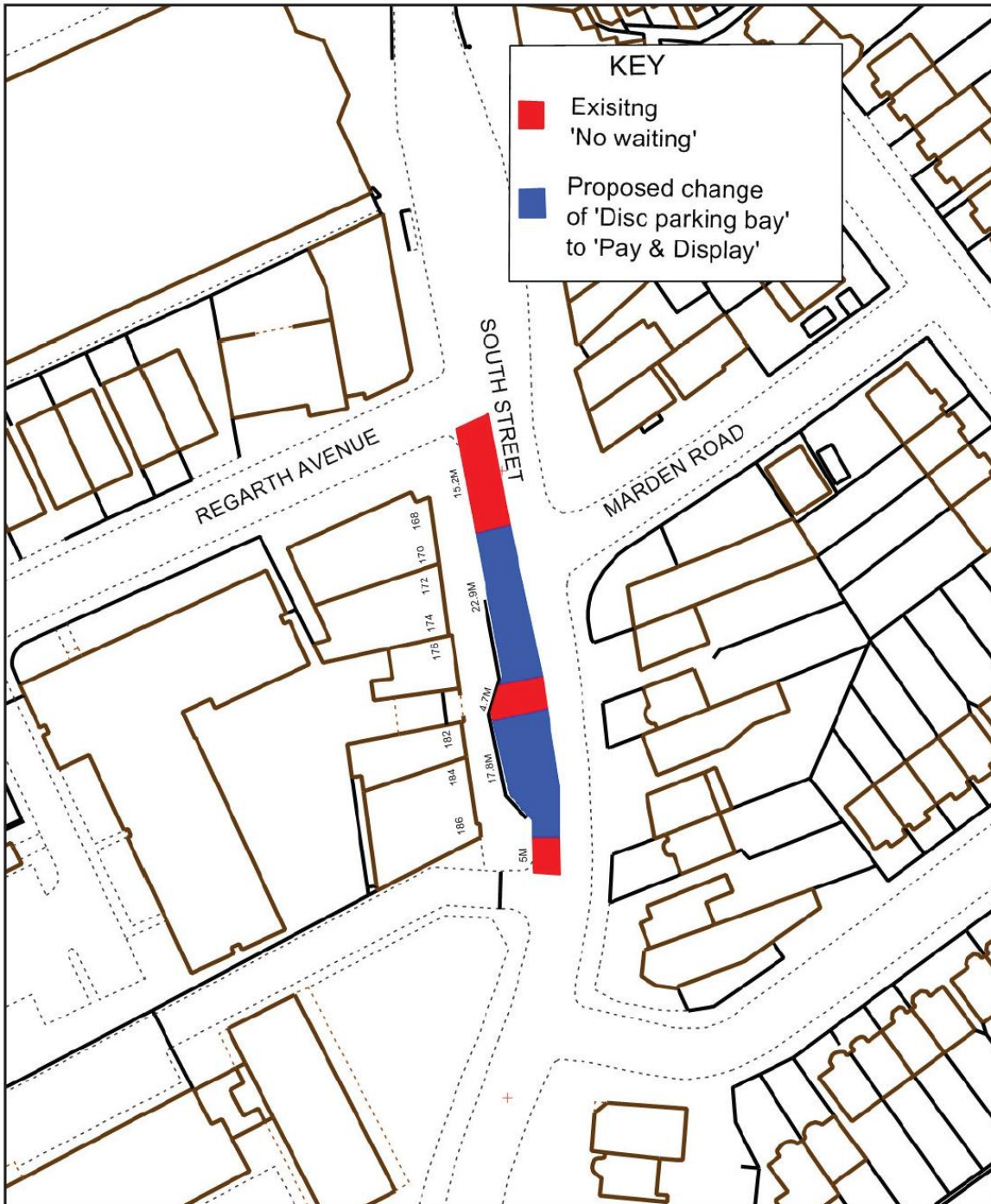
The proposal can be delivered within the standard resourcing within Streetcare, and has no specific impact on staffing/HR issues.

Equalities Implications and Risks:

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, Children and young people, older people), this will assist the Council in meeting its duty under the Act.

There will be some visual impact from the required signing and lining works.

BACKGROUND PAPERS



<p>South Street</p>	<p>N</p>
	<p>Scale: 1:750</p> <p>Date: 19 July 2013</p> <p>Size: A4</p>
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